

Regulations of the Doctoral Council of Law and Philosophy University of Pécs

Pursuant to Act CCIV of 2011 on National Higher Education (hereinafter: NHEA), Government Decree No 387/2012 (XII. 19.) on Doctoral Schools, the Order of Doctoral Procedures and Habilitation, and the Doctoral Regulations of the University of Pécs (hereinafter: University and University Doctoral Regulations), the Senate of the University has hereby adopted the following regulations (hereinafter: Regulations).

Chapter I Name of the Doctoral Council

1. § (1) Name of the Doctoral Council in Hungarian: Állam- és Jogtudományi és Filozófia Tudományi Doktori Tanács [Doctoral Council of Political and Legal Sciences and Philosophical Sciences].

(2) Name of the Doctoral Council in English: Doctoral Council of Law and Philosophy.

(3) Short name: Doctoral Council

(4) Registered office: 7622-Pécs, 48-as tér 1.

Chapter II Scope of the Regulations

2. § The scope of the Regulations extends to the doctoral training conducted within the frames of the Doctoral School of Law and the Doctoral School of Philosophy.

Chapter III Duties of the Doctoral Council

3. § (1) The Doctoral Council, acting within the scope of its duties and competences, shall decide in organizational, academic and financial matters relating to the operation of the Doctoral Council as well as any other matters assigned to its competence by law and university regulations.

(2) Pursuant to Section 13 (2) of the Doctoral Regulations of the University of Pécs, the Doctoral Council shall

- a) draw up its own rules of operation, submit them to the Doctoral Council of the University (hereinafter: UDC) for approval and initiate any amendments thereof;
- b) provide its opinion on proposals for the establishing of doctoral schools, and forward these proposals to the UDC;
- c) submit proposals about the composition of the Doctoral Council to the UDC;
- d) provide its opinion on proposals for the conferment of the title of doctor honoris causa and the title of doctor and professor honoris causa and forward them to the UDC;
- e) make recommendations to the UDC on the appointment of the leaders of the doctoral schools;
- f) make recommendations on the use of funds designated for the operation of the doctoral schools;
- g) take part in habilitation procedures in the manner stipulated by the habilitation regulations of the University and, in the frames of this, it may draw up its own regulations on habilitation procedures.

(3) Within its competence delegated to it by the UDC under Section 13 (3) of the Doctoral Regulations of the University of Pécs, the Doctoral Council shall

- a) decide on the launching of the doctoral degree award procedure, the recognition of credits from a study abroad period, the requirements of the complex examination, exemptions and the subjects of the doctoral comprehensive examination,
- b) appoint, upon the recommendation of the doctoral schools, the members of the comprehensive examination committee, the members of the dissertation examining committee and the official dissertation examiners, set up the comprehensive examination committee and the complex examination committee,
- c) set up a list of foreign languages that may be accepted as the first foreign language under the foreign language requirements for the award of the PhD degree,
- d) decide on petitions about holding a closed defence filed by persons submitting their PhD dissertation,
- e) provide its opinion on initiatives for establishing a doctoral school and forward them to the UDC,
- f) make recommendations to the UDC about improvements and reforms to the doctoral training programmes of the University and about the development of a university strategy relating to doctoral training programmes,
- g) adopt the regulations of the doctoral school in its field of operation and adopt programmes launched within the doctoral school,
- h) define the admission requirements for PhD students.

Chapter IV

The Organization and Operation of the Doctoral Council

1. Members of the Doctoral Council

4. § (1) Voting members of the Doctoral Council shall include:

- a) the president,
- b) the vice-president,
- c) the head of the Doctoral School of Law and Philosophy,
- d) four elected internal members,
- e) two elected external members,
- f) one PhD student representative.

(2) The president and the vice-president of the Doctoral Council shall be elected by the regular council members of the Doctoral School of Law and the Doctoral School of Philosophy from holders of the title of Doctor of the Hungarian Academy of Sciences. The president and vice-president of the Doctoral Council shall come from one and the other Doctoral School respectively. In the event that the other Doctoral School fails to nominate a person for the position of vice-president, the position of vice-president shall remain unfilled.

(3) The head of the Doctoral School of Law and Philosophy shall become a member of the Doctoral Council ex officio also in the event that there is a change in the person of the head.

(4) The four internal members shall comprise two core council members elected by the core council members of the Doctoral School of Law and two core council members elected by the Doctoral School of Philosophy.

(5) The two external members shall be elected by the core council members of the Doctoral School of Law and by the core members of the Doctoral School of Philosophy respectively from among persons who hold scientific degrees, meet the criteria for core membership and do not have employment status with the University.

(6) One voting member of the Doctoral Council shall be delegated by the Doctoral Student Government from among the active doctoral students of the doctoral schools concerned.

5. § (1) The term of office of Doctoral Council members with voting rights shall be five years, with the proviso that where the two Doctoral Schools have nominated persons for both the position of president and the position of vice-president, after two and a half years the president shall perform the duties of vice-president and the vice-president shall perform the duties of president.

(2) Doctoral Council members with voting rights may be re-elected on expiry of their mandate.

(3) The mandate of a Doctoral Council member with voting rights shall be terminated:

- a) on expiry of his or her term of office,
- b) upon revocation of his or her appointment,
- c) by his or her resignation,
- d) upon termination of his or her public employee status,
- e) on the member's death.

(4) If the mandate of a Doctoral Council member with voting rights becomes terminated prior to the expiry of the member's term of office,

- a) a new head of the Doctoral School shall become a member of the Doctoral Council ex officio,
- b) in accordance with the procedure defined in Section 4, a new member shall be elected by the Doctoral School concerned or delegated by the Doctoral Student Government for a term lasting until the expiry of the Doctoral Council's mandate.

2. Administration of the Doctoral Council

6. § (1) The president of the Doctoral Council shall have the right to appoint the secretary and the administrator of the Doctoral Council.

(2) The office of the Faculty of Law shall be in charge of the administrative tasks coming within the competence of the Doctoral Council.

3. The president and the vice-president of the Doctoral Council

7. § (1) The appointment of the president (vice-president) of the Doctoral Council may be revoked by the Rector after having consulted the UDC if the president (vice-president) of the Doctoral Council does not perform his or her tasks properly or if he or she is prevented from acting as a leader of the Doctoral Council for at least half a year. A proposal for the revocation of the appointment may only be put forward by two thirds of the Doctoral Council members with voting rights.

(2) The President of the Doctoral Council shall

- a) direct the activity of the Doctoral Council, be in charge of implementing the decisions adopted by the Doctoral Council,

- b) represent the Doctoral Council,
- c) make recommendations to the Doctoral Council about improvements to the Doctoral School,
- d) convene and preside over the meetings of the Doctoral Council and put forward the proposed agenda of meetings.

(3) Where the president of the Doctoral Council is prevented from performing his or her duties, the vice-president of the Doctoral Council shall act as a substitute for the president and exercise the rights of the president as laid down herein.

4. Operation of the Doctoral Council

8. § (1) The Doctoral Council shall meet as often as necessary, but at least twice every semester. The president of the Doctoral Council shall forward the invitation to the meeting of the Doctoral Council, the proposed agenda and the written submissions related to specific items on the agenda to the members of the Doctoral Council in written or electronic format at least five days prior to the scheduled date of the meeting. If necessary, the president of the Doctoral Council or the two thirds of the members of the Doctoral Council may initiate summoning an extraordinary meeting by specifying the agenda.

(2) A Doctoral Council meeting has a quorum if more than half of the voting members, including the president or the vice-president, are present.

(3) In personal matters and if so requested by one third of the members present, a secret ballot shall be held.

(5) The Doctoral Council shall adopt its decisions by a majority of votes. In the event of a tie:

- a) In case of an open vote, the president (or the vice-president) shall have a casting vote depending on whose Doctoral School's operation is affected by the matter. If the question does not concern either of the Doctoral Schools specifically, then the president (or in his absence – the vice-president) shall have a casting vote.
- b) In case of a secret ballot, the vote shall be retaken. If the second vote also results in a tie, the proposal shall be deemed to have been rejected.

(5) If the Doctoral Council has rejected the Doctoral School's proposal, it shall send the proposal back to the Doctoral School, which may resubmit it (even with changed content) to the Doctoral Council.

(6) The minutes of the meetings of the Doctoral Council shall be recorded, and then forwarded electronically by the secretary of the Doctoral Council to the members of the Doctoral Council within 15 days of the meeting.

(7) At its meeting the Doctoral Council shall, if possible, appoint a date for the next meeting.

(8) The Doctoral Council shall define its own rules of procedure.

Chapter V Miscellaneous Provisions

9. § These Regulations shall enter into force on 11 February 2020.